



FINAL

Oakland Aviation High School

7850 Earhart Rd
Oakland, CA 94621

November 12, 2007 at 5:15pm

Attendees: Solomon Adio, Peter Simon, Chinga Pan, Jim Hager, James Sulton, Al Portillo, Duncan Clendenin,

Other Attendees: Jay Dunlap (Principal), Delphine Sherman (EdTec), Audrey Wright

I. Call to Order **5:25pm**

The meeting was called to order at 5:25PM.

Ms. Wright introduced herself to the Board. She is currently employed by United Airlines and has been in aviation for 22 years. She was invited to the Board meeting by Solomon Adio, and is interested in seeing if there is a way that she can lend a hand to the school.

II. Approval of Agenda **5:29pm**

One change to the agenda – the Director’s Report will be moved to the beginning of the meeting.

Motion: Mr. Simon moved to make the amendment to the agenda.

Second: James Sulton.

Vote: All voted in favor.

III. Approval of Minutes **5:45pm**

October 15, 2007

Minutes were approved as presented.

Motion: Mr. Hager moved to approve the October 15th minutes.

Second: Chinga Pan.

Vote: All voted in favor.

IV. Action Items **5:47pm**

A. Board Nomination: Duncan Clendenin

Mr. Clendenin introduced himself to the Board and expressed interest in joining the Board.

Motion: Mr. Hager moved to nominate Mr. Clendenin to the board.

Second: James Sulton.

Vote: All voted in favor.

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B. Approve Check Register

5:50pm

Motion: Mr. Simon moved to approve the check register.

Second: Mr. Hager.

Vote: All voted in favor.

C. Budget request for 5K for classroom renovation

5:55pm

Mr. Adio would like to set up a classroom for training at the school. The school could use it as a community room as well, and he would like to suggest that an aviation organization could use that space.

Mr. Portillo would like the budget for this project to be increased to \$10K. This would be taken from the General Fund.

Motion: Mr. Portillo moved to approve 10K for classroom renovation.

Second: Mr. Hager.

Vote: All voted in favor.

D. Re-approve the Schoolwide Plan

6:49pm

Board needs to vote on the School Wide plan. Principal will bring the Board a revised LEA Plan and Schoolwide Plan later this year.

Motion: Mr. Sulton moved to wait on approval of the schoolwide plan to later in the year.

Second: Mr. Portillo.

Vote: All voted in favor.

E. Approve the Lean Proposal

6:57pm

Board discussed the strengths and challenges of this program. First step: Classrooms will be named after airline companies.

Motion: Mr. Hager moved to approve the Lean Proposal.

Second: Chinga Pan.

Vote: All voted in favor.

F. Committee Assignments

7:17pm

Mr. Hager is lining up people to speak on Fridays. Mr. Dunlap mentioned that there is an awards ceremony this Friday – then there will be a potluck with parents and students for a Thanksgiving dinner.

Committees Assignments:

Events Support – James Sulton

Staff Development – Al Portillo

Curriculum Development – Peter Simon

Fiscal Planning – Duncan Clendenin

The hope is that committee leads will recruit parents to join their committee.

Mr. Adio would like a change to the agenda and have committee reports during the meeting.

V. Discussion Items

A. Financial Update

6:43pm

EdTec presented the October financials. Ms. Sherman presented the large variances between budget YTD versus actual YTD and pointed out that several of the expense categories are significantly under budget. Ms. Sherman brought forth a proposed budget revision with \$115K of Implementation Grant expenses. Additional changes include:

Budget surplus for 2007/8 would increase to \$146K.

EdTec wants to be certain that the school will spend its \$300K of Implementation Grant prior to March 2008, which is the end of the grant cycle.

Board approved the budget giving Mr. Dunlap the flexibility to move items around as long as the Implementation Grant money is spent prior to March 2008.

Motion: Mr. Portillo moved to give Mr. Dunlap flexibility to move items in the budget to spend the Implementation Money by March 2008.

Second: James Sulton.

Vote: All voted in favor.

B. Friday Open Period

Item was not discussed.

C. In-Kind contribution system

7:32pm

Board discussed the form and OAHS will start using the form.

VI.

Receive Principal's Report

5:33pm

Mr. Dunlap has been working on strategic planning and will be calling on the Board members for their help. Three big areas of development:

- 1) Long Term viability of the program –Mr. Dunlap feels that we need to better integrate aviation into the program and using the facility as a hub for this integration.
- 2) Facility Planning – should we stay in this building? How to make it ADA compliant? How to fit student growth into this space? School also needs to address transportation needs. Need to put pressure on AC transit to get transportation for the students.
- 3) Develop more integration between high school program and college classes.

Other Items:

- 1) WASC training on Thursday in San Jose. Mr. Dunlap is inviting other Board members to attend with him.
- 2) Expulsion hearing today. Mr. Dunlap would like to find a way to thank the panelists for helping with this expulsion hearing.

- 3) A few of the students dropped out of OAHS's program. The school is also enrolling new students. Not sure where the enrollment numbers will end up – may take a hit.

VII. Invitation to the Public to Address the Board 7:32pm

Recommendation of Panel: Expulsion with evaluation of special education services. Student X brought a box cutter to school and threatened to murder a teacher.

The Board ratifies the decision to expel Student X from Oakland Aviation High School and recommend him to pupil services at OUSD.

Motion: Mr. Sulton moved to expel Student X.

Second: Jim Hager.

Vote: All voted in favor.

VIII. Adjournment 7:39pm

Motion: Mr. Adio moved to adjourn the meeting.

Second: James Sulton.

Vote: All voted in favor.

Next Meeting A. Date/Time/Location of the Next Meeting:

December 17, 2007 @ 5:15

B. Agenda Items: