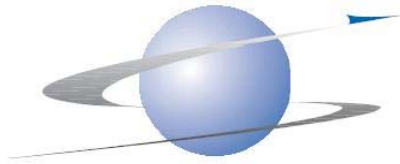


# FINAL



## Oakland Aviation High School

7850 Earhart Rd  
Oakland, CA 94621

March 17, 2008 at 5:15pm

Attendees: Solomon Adio, Peter Simon, Jim Hager, Al Portillo, Duncan Clendenin, Audrey Wright, James Sulton (arrived late)

Other Attendees: Jay Dunlap (Principal) Delphine Sherman (EdTec), Raquel Brewer (Port of Oakland Representative), Danita Robinson (Parent) and Josephin Aguilar – parent

**I. Call to Order** Mr. Adio called the meeting to order at 5:34pm. Mr. Adio showed the Board a video about the efficiencies of Toyota's operations, which is in line with the LEAN initiative. **5:34pm**

Introduction of New guests

Guest 1: Danita Robinson – parent

Guest 2: Raquel Brewer - Representative from Port of Oakland who works in Community Relations – speaking about the Rebuild Together program

Guest 3: Josephin Aguilar – parent

**II. Approval of Agenda** **Motion:** Mr. Simon moved to accept the agenda, pending the potential arrival of the guest speaker. **5:44pm**  
**Second:** Mr. Hager.  
**Vote:** All present voted in favor.

**III. Approval of Minutes** **February 11, 2008** **5:44pm**  
On page 2 of the minutes, Jay Dunlap commented that it is not \$78,000 to do the rebuild. It is \$78,000 that is budgeted for the science lab for equipment and development, not the rebuild.  
**Motion:** Mr. Hager moved to approve the amended minutes.  
**Second:** Mr. Portillo.  
**Vote:** All present voted in favor.

#### IV. Action Items

##### A. Standing Committee Reports

5:52pm

Ms. Wright's report: She reported on the San Diego conference where she took several OAHS students. Students are required to give a report to their classmates. Mr. Dunlap thanked Ms. Wright for all her efforts in making this happen.

Mr. Hager's report: He is working on making connections with speakers.

Mr. Simon does not have an update. Mr. Dunlap would like the committee chairs to set up standing meetings with him to review short and long term updates.

Ms. Brewer spoke about the Rebuilding Together program. She was able to get eight volunteers to commit to the repairs in individual rooms at the school. This week an official post announcement will go out to all post employees to ask for their help in supporting the event. April 19th will be a prep day and April 26th will be the actual event (Work Day). Ms. Brewer left sign up and announcement sheets for Board meeting members to distribute.

Mr. Portillo reported that he created a DVD for students to help them pass the CAHSEE exam.

Mr. Adio updated the Board on the school's facilities projects. The school has electrical challenges. Mr. Dunlap would like to view all the facility projects holistically rather than one project at a time. Mr. Adio, Mr. Dunlap, Mr. Clendenin and EdTec will meet to discuss a strategy.

##### B. Approve Check Register

6:30pm

Mr. Adio asked about the web design item on the check register. Mr. Dunlap responded that the fee was for the development of a web map. The projected date of completion is April 15th.

Mr. Adio asked if we have inventories of the supplies that the school has bought. Mr. Clendenin asked about the security on the books and computers. Mr. Dunlap assured the Board that the computer lab is secure, but he would like to put more bars on the windows.

**Motion:** Mr. Simon moved to approve the check register.

**Second:** Mr. Portillo.

**Vote:** All present voted in favor.

#### V.

##### Receive Principal's Report

6:39pm

Mr. Dunlap is going to send an email to the Board with an update. He shared a few important updates:

- 1) He is in the process of interviewing a physics professor. He is FAA certified as well as credentialed. He can bring aviation curriculum to the program.

- 2) Mr. Dunlap will spend a lot of his break interviewing teachers.
- 3) There are three potential expulsions that are pending.

**VI. Discussion Items      A. Financial Update      7:06pm**

Ms. Sherman presented the February financial update.

**B. Guest Speaker: Lean Initiative**

There was no guest speaker for tonight's meeting.

**VII.      Invitation to the Public to Address the Board**

No public members wished to address the Board.

**VIII.      Adjournment      7:31pm**

**Motion:** Mr. Adio adjourned the meeting.

**Second:** Mr. Simon

**Vote:** All present voted in favor.

**Next Meeting      A. Date/Time/Location of the Next Meeting:**

**B. Agenda Items:**