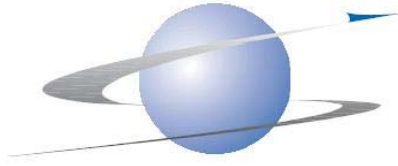


# FINAL



## Oakland Aviation High School

Emergency Meeting  
Held via Conference Call

November 11, 2008  
4:30 pm

Dial In #: **(218) 936-7979**  
Pass code: **636465#**

7850 Earhart Road  
Oakland, CA 94621

Attendees: Solomon Adio, Lisa Blair, Duncan Clendenin, Jim Hager, Peter Simon, Mukta Sambrani, Chinga Pan.

Members who were not present: Tasha James (was notified of the meeting but had a conflict); Audrey Wright.

Other Attendees: James Sulton (Principal); Delphine Sherman (EdTec)

**I. Call to Order**      The meeting was called to order at 4:30PM but the meeting did not start until 4:45PM because Dr. Sulton was tied up in a meeting.      **4:30 PM**

### II. Approval of Agenda

**Motion:** Ms. Blair moved to approve the agenda.

**Second:** Mr. Simon.

**Vote:** All voted in favor (7-0).

### III. Discussion/Action Items

#### A. Budget Challenges

Dr. Sulton presented the board with a summary of the budget challenges which were presented at the last board meeting. The Finance Committee agreed that budget cuts had to be made to decrease the school's projected deficit.

#### B. Staffing Update

Dr. Sulton asked two employees to leave: Dean of Operations and Parent Liaison due to the need to cut positions and their positions were overlapping with job responsibilities with other positions.

### **C. Recent Events**

Two individuals have stolen records and have called parents in the community to share their concerns about the school.

### **D. Preparing for the Future**

Dr. Sulton highlighted that he would now have greater administrative duties and that he would like support from the board and all other stakeholders in the next step of the school's development.

### **E. Board Participation**

Dr. Sulton requested the following from the Board: Committee Involvement, Presence, and Visibility

Mr. Adio commented that communication between the board and the school community needs to be approved.

Mr. Adio also commented that the Board President has a responsibility to respond to the parents and community members who have written to the board with their concerns.

Mr. Adio asked if the board had documentation regarding the need to have budget cuts. Ms. Sherman responded that the board delegated the responsibility to the ad-hoc Finance Committee and that this decision was documented in the October 20 meeting minutes.

Dr. Sulton warned the board to expect a significant number of guests from the community at the next board meeting and that the board should move through the agenda and allow public comment as appropriately designated in the agenda.

Dr. Sulton is trying to work with the parent community to nominate a parent to service on the school's board. This individual would be approved as a board member at the November 17 meeting if Dr. Sulton can nominate an individual at parent night.

Ms. Blair would like to know who on the board is attending the Parent Night. Five board members were planning to be at the meeting.

**IV. Adjournment**      The meeting was adjourned.