



FINAL

Oakland Aviation High School
Regular Board Meeting
7850 Earhart Rd
Oakland, CA 94621

March 16, 2009 at 5:15 pm

Attendees: Duncan Clendenin, Peter Simon (arrived 5:40 pm), Jim Hager, Audrey Wright, Mukta Sambrani, Tasha James, Lisa Blair (arrived 5:25pm), Solomon Adio

Other Attendees: James Sulton (Principal); Bryce Fleming (EdTec), Jessica Fryer, Anne Lewis

I. Call to Order 5:23 pm
▪ **Introduction of new guests**

The meeting was called to order.

II. Approval of the Agenda 5:25 pm

There was a suggestion to table the Principal's report.

Motion: Mr. Adio moved to approve the amended agenda without the Principal's Report.

Second: Ms. Wright.

Vote: All present voted in favor.

III. Approval of the February 9, 2009 Minutes 5:26 pm

Correction to the minutes AMT 82 and 84 are the aviation courses being offered instead of AMT 81 and 84.

Motion: Mr. Adio moved to approve the minutes.

Second: Ms. Sambrani.

Vote: All present voted in favor. Mr. Hager abstained.

IV. Discussion Items

A. Financial Update 5:29 pm

Mr. Fleming of EdTec summarized the State Budget updates and financials for the school.

B. Recap of the District Meeting

6:02 pm

The notices of concern were addressed the response was submitted to the District. The school is working on improving SHI hours and doing other things better from this point forward.

There was a second discussion with David Montes about courses. Not all of the courses had been approved. The courses for next year will all be approved.

There is also a concern about differentiated instruction in the classroom.

The school needs to submit another response to the district by April 17th addressing what went wrong in the past and what the school is doing to improve the situation.

C. Discuss Form 700

6:12 pm

The forms need to be filed by April 1st.

D. Update on Board Recruitment

6:14 pm

Mr. Clendenin spoke about the roles and responsibilities of the Board. The Board needs to improve in a couple of areas. Also, we should bring in some new board members to help make decisions.

V. Action Items

1. Approval of Revised Board Structure & Board Members

6:18 pm

a. Port of Oakland Representative

Motion: Mr. Simon moved to accept John Albrecht to the Board; this is contingent on passing alternate position guideline

Second: Ms. Blair.

Vote: All present voted in favor.

b. OCO Representative

Motion: Mr. Adio moved to approve Liz Sullivan as the OCO board member and Ms. Blair as the alternate.

Second: Mr. Clendenin.

Vote: All present voted in favor.

c. Parent Representative: There is no Parent Representative yet, the Board will work on recruitment in this area.

d. Other New Members

Jessica Fryer has been working with the board since November. Currently, she is a business planner for a Winery and a committee member, but not a board member.

Motion: Mr. Clendenin moved to approve Ms. Fryer as a Board Member.

Second: Mr. Hager.

Vote: All present voted in favor.

2. Approve the Guidelines for the “Alternate” Position

6:26 pm

Mr. Albrecht travels a lot and would like to have an alternate in case he can't be there. Ms. Holloway would be the alternate.

Ms. Wright believes that one of the members should be present when they make the decision. Mr. Hager doesn't believe they should put too many restrictions on the position.

Mr. Albrecht should sign a proxy that would allow the replacement to vote for them. Mr. Hager has done this with other companies. Mr. Albrecht should be at 2/3 of regular board meetings and 50% of special meetings.

Ms. Blair, the alternate for OCO would get a proxy vote. The board member must be present at least 55% of the time.

The Alternate position doesn't have the tie breaker vote.

Motion: Mr. Simon moved to approve the alternate positions.

Second: Ms. Wright.

Vote: All present voted in favor.

3. Approve Resolution to Change Course Credits

6:38 pm

There was discussion at the last meeting about course credits to make sure they are in line with OUSD. A resolution has been drafted that puts language to these changes. They will use 5 units per course rather than six units per course. The changes would be as of Fall of 2006.

Ms. Blair thinks the district would be happy with the change.

There would be 20 courses at five units per course, plus 40 additional units of elective that are required to graduate. Dual credit is given for college courses.

The ratio of units per class to graduation requirements has been changed.

Some students took the same classes two years in a row because of staffing issue

Mr. Hager believes there has been too much emphasis on college; more should be focused on the trades.

Mr. Sulton is trying to do things that relate to the charter as a college prep school. Mr. Simon suggests more career awareness at the school.

Ms. Sambrani believes the school was not able to establish culture because of teacher turnover. She thinks it will be better if they are able to retain teachers.

Motion: Ms. Blair moved to approve reducing the number of credits from six to five and the graduation requirement from 260 to 240, going back retroactively to Fall 2006.

Second: Mr. Simon.

Vote: All present voted in favor.

4. Approve Resolution to Change Course Sequence

7:03 pm

Mr. Sulton has tried to establish the course sequence to meet the high school requirements and goes above and beyond.

Ms. Blair asked if a student comes in with out Algebra I, would they be able to take it? Mr. Sulton says they would take it concurrently with Geometry. Ms. Blair is worried that taking two math classes will be overwhelming. It is difficult for the average OUSD student. Ms. Blair suggests option of Algebra I and Geometry. Make Calculus be an elective at the end. Mr. Sulton wants to allow them a choice of Algebra I and Geometry.

When Mr. Sulton went through the transcripts and some students were 4 or 5 classes behind. Going to Embry-Riddle, you need to have calculus I and II (statistics as well).

Mr. Sulton asked how to help kids who come in under grade level catch up with to being able to graduate.

Ms. Blair thinks that if they revisit the math that everything will be fine.

Motion: Mr. Hager moved to have Calculus as an elective and start with Algebra I.

Second: Mr. Clendenin.

Vote: All present voted in favor.

5. Approval of Urban Ed Proposal

The Proposal would show the District they are trying to improve. However, the urbanEd Proposal is a significant amount of the school's remaining fund balance.

Ms. Blair, it would be viewed highly by the district. Mr. Simon thinks that they need to do it.

Motion: Mr. Simon moves to approve the proposal pending a renegotiation of cost.

Second: Ms. Blair.

Vote: All present voted in favor.

6. Revision to the Expulsion Policy

This item tabled to the next board meeting.

7. Nominate and Approve the Budget Committee

8:04 pm

Mr. Clendenin and Ms. Fryer volunteer for the budget committee.

Motion: Mr. Simon moved to approve the Budget Committee and the members.

Second: Mr. Hager.

Vote: All present voted in favor.

8. Set Board Meeting Date to meet with David Montes per his request in the Notice of Concern **8:06 pm**

Try the week of the 13th; send out e-mail once we hear from Mr. Montes.

9. Approval of Short Term Work Permit for Temporary Math Teacher **8:35 pm**

The Math teacher: you can have a 30 day sub credential. If you miss a week you can renew the credential. Ms. H will continue to be the Math teacher.

10. Check Register Approval – (Nov/Dec/Jan/Feb) **8:09 pm**

Motion: Mr. Simon moved to approve all check registers.

Second: Mr. Hager.

Vote: All present voted in favor.

11. Approval of 2nd Interim Budget

This item tabled to the next board meeting.

12. Approve Line of Credit with Alta Alliance Bank

This item tabled to the next board meeting.

13. Approval of the Con App Pt. II Submission **8:15 pm**

Board would like some training at the end of April.

Motion: Mr. Simon moved to approve the submission of the Con App Pt II.

Second: Mr. Hager.

Vote: All present voted in favor.

14. Open Enrollment Period for 2009/10 **8:20 pm**

Oakland Unified released the 09-10 school wide calendar. Mr. Sulton recommends following that schedule again. He is open to suggestions about enrollment period.

Mr. Hager - will schools allow them to recruit from middle schools?

Ms. Sherman: It is important to set a deadline in case the school needs to do a lottery. It doesn't prohibit you from taking students after that date.

Ms. Blair suggests a May lottery.

Motion: Mr. Simon moved to approve May 15 as a cutoff date.

Second: Mr. Hager.

Vote: All present voted in favor.

15. Approve Revised Bylaws

8:22 pm

Page 50 of the board packet changes terms of board of directors, so the election of officers will be done annually.

Motion: Mr. Simon moved to approve the change to the bylaws.

Second: Ms. Blair.

Vote: All present voted in favor.

Report out of Closed Session: Pursuant to Section 35146

▪ **Expulsion of Student A**

Student A expelled. Vote: Ayes-5, Nays-0, Abstentions-2

VI. Committee Reports

This item tabled to the next board meeting.

VII. Principal's Report

This item tabled to the next board meeting.

VIII. President's Report

This item tabled to the next board meeting.

IX. Student's Report

This item tabled to the next board meeting.

X. Invitation to the Public to Address the Board

No public present.

XI. Move to Adjourn

8:39 pm

Motion: Ms. Blair moved to adjourn.

Second: Ms. Wright.

Vote: All present voted in favor.

A. Date/Time/Location of the Next Meeting:

Next Board Meeting will be April 20th at 5:15 at the school.

There will also be a special meeting with David Montes prior to the next board meeting.

B. Agenda Items for 4/20:

- Approval of LOC with Alta Alliance
- Revision of Expulsion Policy